

SALTASH TOWN COUNCIL

Minutes of the Extraordinary Meeting of the Services Committee held at the Guildhall on Wednesday 3rd November 2021 at 6.30 pm

PRESENT: Councillors: R Bullock, J Dent, S Gillies, S Martin (Vice-Chairman), S Miller, J Peggs (Chairman), P Samuels and D Yates.

ALSO PRESENT: C Cook (Locum Town Clerk), S Emmett (Finance Officer), R Enticknap (Service Delivery Manager) and D Joyce (Administration Officer)

APOLOGIES: Councillors: R Bickford, R Bullock, G Challen, L Challen, M Griffiths, S Lennox-Boyd, B Samuels and G Taylor.

60/21/22 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

61/21/22 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. Locum Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

Cllr.	Agenda item	Pecuniary/ Non-Pecuniary	Reason	Left the meeting	Remained at the meeting and did not vote.
Dent	4	Non-Pecuniary	Member of Heritage	No	Yes
Bullock	4	Non-Pecuniary	Member of Heritage	No	Yes

None.

62/21/22

**TO RECEIVE AND CONSIDER RECOMMENDATIONS FROM THE
PROPERTY MAINTENANCE SUB COMMITTEE HELD ON
WEDNESDAY 6TH OCTOBER 2021**

RECOMMENDATION 1:

7/20/21 TO RECEIVE AND REVIEW THE TOWN COUNCIL
FIVE-YEAR REPAIR AND MAINTENANCE PLAN TOGETHER WITH
THE SERVICES COMMITTEE BUDGET SHEETS.

The Guildhall:

It was resolved to **RECOMMEND** to the Extraordinary Services Precept Meeting to be held on Wednesday 3rd November 2021:

1. To precept £20,000 for the year 2022/23, and to precept a further £5,000 by the year 2023/24 for the Guildhall external and internal refurbishment works budget code 6470 GH EMF Guildhall Maintenance.

RECOMMENDATION 2:

Public Toilets:

Members discussed the Waterside toilets and the land which is currently owned by Network Rail and the necessity of a refurbishment to assist in the general maintenance. It was resolved to **RECOMMEND** to the Extraordinary Services Precept Meeting to be held on Wednesday 3rd November 2021:

1. To precept £10,000 for further external and internal works for the Waterside toilets for the year 2022/23 allocated to budget code 6580 Public toilets.
2. To note no major works are planned or scheduled within the current five-year plan for Alexander Square, Longstone Park and Belle Vue Toilets.

RECOMMENDATION 3:

Play areas:

It was resolved to **RECOMMEND** to the Extraordinary Services Precept Meeting to be held on Wednesday 3rd November 2021 to precept a further £10,000 allocated to budget code 6571 SE EMF Saltash Recreational Areas for improvements to play areas and not repairs.

It was proposed by Councillor Dent, seconded by Councillor Yates and resolved to **RECOMMEND** the above one, two and three recommendations to the Extraordinary Policy and Finance Committee precept meeting to be held on the 24th November 2021.

Councillor Dent declared an interest in the next item, remained in the room but did not vote.

Heritage Museum:

Members discussed the requirement for roof repairs to the Heritage Museum building – 17 Lower Fore Street.

It was resolved to **RECOMMEND** to the Extraordinary Services Precept Meeting to be held on Wednesday 3rd November 2021 to precept £5,000 for the year 2022/23 budget code 6471 GH EMF Heritage Centre.

It was proposed by Councillor Yates, seconded by Councillor Peggs and **RESOLVED** to defer the recommendation to the Extraordinary Policy and Finance Committee precept meeting to be held on the 24th November 2021 due to Cllr Dent declaring an interest leaving the meeting inquorate.

63/21/22

FINANCE:

a. To set the services Committee budgets for the year 2022/23:

It was proposed by Councillor Gillies, seconded by Councillor Yates and resolved to **RECOMMEND** to the Extraordinary Policy and Finance Committee precept meeting to be held on the 24th November 2021:

1. To approve Cornwall Council's proposal to withdraw all library fines and be recompensed a total of £975.00 by 2025.
2. To vire £21,500 from budget 6923 PWLB Loan Repayment and Interest to 6973 EMF Loan Repayment and precept a further £1,500 for the estimated repayment of £23,000 per year.

Councillor Bullock arrived and joined the meeting.

3. To increase the Services Committee Operating Expenditure by 2.5% CPI.
4. To set the Services Committee budgets (as attached) for the year 2022/23.

It was proposed by Councillor Gillies, seconded by Councillor Yates and **RESOLVED** to defer

1. The Heritage Museum budget requirements to the Extraordinary Policy and Finance Committee meeting to be held on the 24th November 2021 due to Cllrs Dent and Bullock declaring an interest leaving the meeting inquorate.
2. The request to precept £10,000 for the station canopy works until further information can be provided by the Chairman of the Station Property Sub Committee Councillor Bickford.

b. To set the fees and charges for the year 2022/23:

It was proposed by Councillor Miller, seconded by Councillor Bullock and resolved to **RECOMMEND** to the Extraordinary Policy and Finance Committee meeting to be held on the 24th November 2021:

1. To increase the allotment fees and charges at Churchtown only by £10 and Fairmead only by £5 for the year 2023/24.
2. To set the Fees and Charges (as attached) for the year 2022/23.

DATE OF NEXT MEETING

Wednesday 8 December 2021 at 6.30 pm

Rising at: 7.41 pm

Signed: _____
Chairman

Dated: _____